**The Scope of the Information Security Management System (ISMS)**

Version:

Date:

Classification

Document Control

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# Objectives, Focus area and Users

**Objectives:**

This paper aims to clearly define the parameters of the Information Security Management System (ISMS) of [company name].

**Focus Area:**

The totality of the ISMS system documentation is covered by this document.

**Users:**

Members of the project teams working on the ISMS installation and administration of [organization name] are intended users of this document.

# Reference Documents

* ISO 27001 Standard Clause 4.3
* Project Plan document of ISO 27001
* List of Legislation and contractual requirement document

# Definition

To correctly identify the data that needs to be protected, the organization must create an Information Security Management System (ISMS) and outline its parameters. This data needs to be safe regardless of whether it is stored, managed, transferred, or kept outside of the scope of the ISMS. Simply having a piece of data available outside of its intended context does not exempt it from security controls; rather, it only means that maintaining security measures may fall under the purview of a third-party data management organization.

* Products and Services
* Department and People
* Locations
* Network and technology can be divided into In-Scope and Out-of-Scope

# Maintaining control of records based on this document

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the record | Storage Location | Responsible person for storage | Controls for record protection | Retention time |
|  |  |  |  |  |
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# Validity and Document Management

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